

Special Notices

Bureau of Bridges and Structures Manual

Bureau of Construction Manual

Bureau of Design and Environment Manual

IDOT Proposals Authorization to Bid Requests

Joint Ventures

Land Acquisition Manual

Standard Specifications for Road and Bridge
Construction (2002)

Subcontractor's Registration

NCHRP 350 Traffic Devices

**ORDER FORM FOR
BUREAU OF BRIDGES AND STRUCTURES MANUAL, IN CD-ROM**

Please follow the instructions below for ordering:

1. Use this order form only for the above CD-ROM. Do not include other manuals on this sheet. (A single check, however, may be used to cover the cost of multiple orders.)

2. Complete:

Company Name: _____

Street Address: _____

(P. O. Boxes not accepted)

City: _____ **State:** _____ **Zip:** _____

Attention: _____

Daytime Phone: _____

Daytime Fax: _____

E-Mail Address: _____
(Required to Receive Updates)

3. Compute your order amount:
Number of CD-ROMs _____ **X \$50.00 each = \$** _____
4. Make check payable to State Treasurer of Illinois for the total order amount.
5. Mail order form and check to:
Illinois Department of Transportation
Manual Sales – Room 012
2300 South Dirksen Parkway
Springfield, IL 62764

ORDER FORM FOR CONSTRUCTION MANUAL, IN CD-ROM

The Department of Transportation is updating the **Construction Manual**. In order to receive this new manual, you will need to complete and return this order form. By ordering this manual, you will receive an updated manual via CD-ROM – no paper copies are available.

Please follow the instructions below for ordering:

1. Use this order form only for the above CD-ROM manual. Do not include other manuals on this sheet. (A single payment, however, may be used to cover the cost of multiple orders.)

2. Complete:

Company Name: _____

Street Address: _____

(P. O. Boxes not accepted)

City: _____ **State:** _____ **Zip:** _____

Attention: _____

Daytime Phone: (____) _____

Daytime Fax: (____) _____

E-Mail Address: _____
(Required to be notified of updates)

3. Compute your order amount:
Number of Construction Manuals _____ **X \$50.00 each = \$**_____
4. Make check payable to "State Treasurer of Illinois" for the total order amount.
5. Mail order form and check to:
Illinois Department of Transportation
Manual Sales – Room 012
2300 South Dirksen Parkway
Springfield, IL 62764

**ORDER FORM FOR
BUREAU OF DESIGN AND ENVIRONMENT MANUAL**

Please follow the instructions below for ordering:

1. Use this order form only for the above manual. Do not include other manuals on this sheet. (A single check, however, may be used to cover the cost of multiple orders.)
2. Complete:

Company Name: _____

Street Address: _____

(P.O. Box not accepted)

City: _____ **State:** _____ **Zip:** _____

Attention: _____

Daytime Phone: (_____) _____

Daytime Fax: (_____) _____

E-mail Address: _____ **(Mandatory to receive updates)**

3. Compute your order amount:

Number of CD-ROMs _____ **x \$50.00 each = \$** _____

4. Make checks payable to **State Treasurer of Illinois** for the total order amount.

5. **Mail order form and check to:**
Illinois Department of Transportation
Manual Sales – Room 012
2300 South Dirksen Parkway
Springfield, IL 62764

**ORDER FORM FOR
LAND ACQUISITION POLICIES AND PROCEDURES AND EXHIBITS MANUAL**

By ordering this manual, you will receive a paper format manual in early 2001 and future updated manuals via CD-ROM.

Please follow the instructions below for ordering:

1. Use this order form only for the above manual. Do not include other manuals on this sheet. (A single payment, however, may be used to cover the cost of multiple orders.)

2. Complete:

Company Name: _____

Street Address: _____

(P. O. Boxes not accepted)

City: _____ **State:** _____ **Zip:** _____

Attention: _____

Daytime Phone: (____) _____

Daytime Fax: (____) _____

E-Mail Address: _____
(Required to be notified of updates)

3. Compute your order amount:
Number of Land Acq. Manuals _____ **X \$50.00 each = \$** _____
4. Make check payable to "State Treasurer of Illinois" for the total order amount.
5. Mail order form and check to:
Illinois Department of Transportation
Manual Sales – Room 012
2300 South Dirksen Parkway
Springfield, IL 62764

Order Form for Standard Specifications for Road and Bridge Construction (2002)

Orders are now being taken for the **2002 Standard Specifications for Road and Bridge Construction**. This book, which will become effective January 1, 2002, will be distributed in August 2001. The \$30.00 purchase price for this book also includes the Supplemental Specifications and Recurring Special Provisions which are distributed to registered book-holders annually.

To order, follow the instructions below:

1. Use this order form only for the above book. Do not include other books or manuals on this sheet. (A single payment, however, may be used to cover the cost of multiple orders.)

2. Complete:

Company Name: _____

Street Address: _____

(P. O. Box not accepted)

City: _____ **State:** _____ **Zip:** _____

Attention: _____

Daytime Phone: (____) _____

Daytime Fax: (____) _____

E mail Address: _____

3. Compute your order amount (payment must be included):

| 2002 Standard Specifications for Road and Bridge Construction | | |
|---|----------------|------------|
| _____ No. of Copies | x \$30.00 each | = \$ _____ |

4. Make check payable to "State Treasurer of Illinois" for the total order amount.
5. Mail order form and check to:

**Illinois Department of Transportation
Manual Sales – Room 012
2300 South Dirksen Parkway
Springfield, IL 62764**

Subcontractor Registration

Subcontractors interested in participating on contracts are required to register with the Department. Prequalified contractors, material suppliers and trucking companies are **NOT** required to register. Subcontractors can register electronically at the Department's web site, www.dot.state.il.us. At the home page click on "Doing Business". The subcontractor registration form is listed under Highway Construction. The registration form requires minimal information and can be completed in minutes. Confirmation, along with a registration number, will be received by e-mail in 1-2 days. Registration is valid for one year and will then require renewal. Questions may be addressed to the Prequalification Section, Bureau of Construction.

Phone: (217) 782-3413

E-mail: COPPMMD@nt.dot.state.il.us

SPECIAL NOTICE – NCHRP 350

The Special Provisions for **TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL; TRAFFIC BARRIER TERMINAL TYPE 3, SPECIAL and SAND MODULE IMPACT ATTENUATORS** require the use of National Cooperative Highway Research Program (NCHRP) 350 tested devices. In addition these devices must be approved by the Department.

The following devices are approved for use. Where an FHWA acceptance date is shown, only the item approved on that date is intended, subject to comments herein:

TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL (TANGENT)

| Name | FHWA Acceptance Date (NCHRP 350) & Code | Comments |
|---------------------|--|--|
| ET 2000 Plus | 01/18/2000 CC-12G And 08/22/1995 CC-12C | Wood blockouts only. Wood post system only. Posts 1& 2 to use steel soil tubes (6'-6" or 6'-0") with wood posts. Posts 3-8 to use 4'-6" soil tubes with wood posts.) Soil plates not required.) – OR – Posts 3-8 may be 6' CRT Posts. |
| SKT | 4/2/1997 CC-40 | Wood blockouts only. Wood post system only. Posts 1& 2 to use steel soil tubes (6'-6" or 6'-0") with wood posts. Posts 3-8 to use 4'-6" soil tubes with wood posts.) Soil plates not required.) – OR – Posts 3-8 may be 6' CRT Posts. |

TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL (FLARED)

| Name | FHWA Acceptance Date (NCHRP 350) | Comments |
|------------------|---|-------------------------------|
| SRT 350 | 06/04/1999 CC-51A | Wood post system only. |
| FLEAT 350 | 06/01/2001 CC-46C | Wood post system only. |
| REGENT | 05/28/1998 CC-48 | |

SPECIAL NOTICE – NCHRP 350

(Cont'd)

TRAFFIC BARRIER TERMINAL TYPE 3 (SPECIAL)

QUADGUARD® Family

TRACC Family

CAT-350

REACT-350

BRAKEMASTER®-350

TAU-II

FLEAT-MT

SAND MODULE IMPACT ATTENUATORS

FITCH UNIVERSAL MODULE SYSTEM

ENERGITE® III

BIG SANDY SAND BARRELS

Other devices may meet NCHRP 350 and shall be approved on a project by project basis.

For further information contact the Bureau of Design and Environment at (217)785-0720.

Special Notice Regarding IDOT Proposals, Authorization To Bid & Requests For Plans & Proposals

ABOUT IDOT PROPOSALS

All proposals issued by IDOT are potential bidding proposals. Each proposal contains all Certifications and Affidavits, a Proposal Signature Sheet and a Proposal Bid Bond required for Prime Contractors to submit a bid after written AUTHORIZATION TO BID has been issued by IDOT's Central Bureau of Construction.

ABOUT AUTHORIZATION TO BID

WHO CAN BID?: Bids will be accepted from only those companies that **request and receive** written **Authorization to Bid** from IDOT's Central Bureau of Construction. To request authorization, a potential bidder must complete and submit Part B of the Request for Proposal Forms and Plans & Request for Authorization to Bid form (BDE 124).

WHAT CONSTITUTES AUTHORIZATION TO BID?: When a prospective prime bidder submits a "Request for Proposal Forms and Plans" he/she must indicate at that time which items are being requested for Bidding purposes. Only those items requested For Bidding will be analyzed. After the request has been analyzed, the bidder will be issued a **Proposal Denial and/or Authorization Form**, approved by the Central Bureau of Construction, that indicates which items have been approved for Bidding. If **Authorization to Bid** cannot be approved, the **Proposal Denial and/or Authorization Form** will indicate the reason for denial.

FIRMS UNSURE AS TO AUTHORIZATION STATUS? Firms that have not received an authorization form within a reasonable time of complete and correct original document submittal should contact the department as to status. This is critical in the week before the letting. These documents must be received by three days before the letting date. Firms unsure as to authorization status should call the Prequalification Section of the Bureau of Construction at 217/785-4927.

ABOUT REQUESTS FOR PLANS & PROPOSALS

The request form used for ordering plans and proposals, Form BDE 124 (Revised 3/2000), has been designed to provide better communication between requesters and IDOT personnel who are responsible for processing plan and proposal orders. If requesters follow the instructions printed on the reverse side of the form, it will help save time, eliminate errors and expedite the processing of requests.

Requests for plans and proposals will not be honored unless submitted on the proper form, a copy of which is included in this issue of the Transportation Bulletin.

Notice

NO AUTHORIZATION TO BID WILL BE ISSUED UNTIL A **COMPLETED PART B OF FORM BDE 124** and THE **ORIGINAL** AFFIDAVIT OF AVAILABILITY HAS BEEN FILED WITH THE CENTRAL BUREAU OF CONSTRUCTION

SPECIAL NOTICE REGARDING JOINT VENTURES

On July 29, 1997, the Illinois Department of Transportation adopted amended administrative rules governing "Prequalification of Contractors & Issuance of Plans & Proposals". Pursuant to those rules, procedures for analysis and Authorization to Bid on for joint ventures on state lettings will henceforth be as follows:

- 1) Prequalified contractors may combine their available bidding capacity and request Authorization to Bid for a single contract to bid as a joint venture after department approval.
- 2) Each request for approval of a joint venture shall be indicated by the filing of a Certificate of Joint Venture for each contract for which approval is sought. It identifies the managing party and indicates the conditions under which the joint venture exists. The joint venture agreement shall be available to the Department for inspection. Each joint venture party shall also submit an Affidavit of Availability. The original Certificate of Affidavits must be received no later than 4:30 p.m. prevailing time seven days prior to the scheduled date of the letting for which Authorization to Bid is sought.
- 3) Very large and complex projects may be designated as being eligible for "unrestricted joint venturing", and will be clearly denoted as such in the Transportation Bulletin. These projects will not be subject to restrictions with respect to the number of parties or other joint ventures conditions, but will still be required to submit a Certificate of Joint Venture and individual affidavits by the aforementioned time and date before Authorization to Bid will be considered.
- 4) On projects estimated by the department at greater than \$1,000,000 and not designated for (unrestricted joint venturing), Joint Ventures shall have no more than three parties.
- 5) On projects estimated by the department at less than \$1,000,000 Joint Ventures shall have no more than three parties. One or more of the parties must have insufficient available individual prequalification ratings to be Authorized to Bid, unless one of the following conditions exist:
 - a) There is fifty-one percent or more common controlling ownership between the parties.
 - b) There common management between the firms where the officers, directors or general partners control the board of directors and/or management of each party.
- 6) Contractors with financial ratings are based upon unaudited financial statements will not be permitted to joint venture with each other to bid contracts which the department estimates at greater than \$500,000. However, such firms may be permitted to joint venture with firms who have a financial rating based upon an audited statement to bid on contracts the department estimates at greater than \$500,000.
- 7) If a party's work rating is limited by its maximum financial rating, the full value of the computed work rating will be used in analyzing the joint venture request. However, the combined maximum work rating in any category shall not exceed the combined financial ratings of the joint venture.

Copies of all required joint venture forms are attached to each Transportation Bulletin.

Please note that signed and notarized originals of all required joint venture forms mentioned above must be received by 4:30 p.m. prevailing time seven days prior to the scheduled letting date. These forms should be mailed to the following address:

Illinois Department of Transportation
Bureau of Construction
2300 S. Dirksen Parkway, Room 322
Springfield, Illinois 62764

Any questions should be directed to the Prequalification Engineer, at 217/782-3413.



Letting: _____

Item No.: _____

Joint Venture Name: _____

Managing Party: Firm #1 is the managing party and must be the first company named in the joint venture.

Firm #1/Managing Party

Firm #2

Firm #3

Name: _____

Name: _____

Name: _____

Address: _____

Address: _____

Address: _____

Indicate the circumstances which apply to the Joint Venture.

☐ The project is estimated at less than \$1,000,000 and the following conditions exist:

☐ 1. One or more of the firms do not have the required financial capacity.

☐ Firm #1 ☐ Firm #2 ☐ Firm #3
does not have sufficient available prequalification financial rating to perform the work.

☐ 2. One or more firms do not have the required work capacity.

☐ Firm #1 ☐ Firm #2 ☐ Firm #3
does not have sufficient available prequalification work ratings to perform fifty percent of the work.

☐ 3. There is fifty-one percent or more common controlling ownership between the firms.

☐ Firm #1 ☐ Firm #2 ☐ Firm #3
A statement indicating the relationship of the firms is attached.

☐ 4. The firms have common management.

☐ Firm #1 ☐ Firm #2 ☐ Firm #3
A statement indicating the nature of common management is attached.

☐ The project is estimated at greater than \$1,000,000 and has been designated for restricted joint venturing. Joint venture restricted to three firms.

☐ The project is estimated at greater than \$1,000,000 and has been designated for unrestricted joint venturing. Names of additional firms are attached.

I / We being duly sworn, do hereby declare this to be a true and correct statement.

Subscribed and sworn to before me this _____ day of _____ , _____ .
My commission expires _____ .

(Notary Public)

(Notary Seal)

Firm #1/Managing Party _____
Print Name Title

Signature (Proprietor, Partner, Officer or Director)

Subscribed and sworn to before me this _____ day of _____ , _____ .
My commission expires _____ .

(Notary Public)

(Notary Seal)

Firm #2 _____
Print Name Title

Signature (Proprietor, Partner, Officer or Director)

Subscribed and sworn to before me this _____ day of _____ , _____ .
My commission expires _____ .

(Notary Public)

(Notary Seal)

Firm #3 _____
Print Name Title

Signature (Proprietor, Partner, Officer or Director)

This form must be received by the Department at the following address no later than 4:30 pm prevailing time at least seven (7) days prior to the letting of interest.

Illinois Department of Transportation
Bureau of Construction
Room 322
2300 South Dirksen Parkway
Springfield, Illinois 62764